

Walk-in Interview for IT positions

on

23rd and 24th September, 2017

Food Safety and Standards Authority of India proposes to hold a Walk-in Interview on 23rd and 24th September, 2017 at FSSAI HQ, New Delhi for engagement of persons on following IT positions on contract basis:

Ser. No.	Positions	No of positions
1	Senior Manager (IT)- Projects	1
2	Deputy Manger- Database	1
3.	Deputy Manager- Application Development- Java/J2EE	1
4	Deputy Manager- Business Analyst	1
5	Assistant Manager- Database	1
6	Assistant Manager- Java/J2EE	3
7	Assistant Manager- ASP.Net	1
8	IT Assistant- Advertising, Awareness building and Social Media	1
9	IT Assistant- Documentation	1

Reporting time will be from 10:00 AM to 1:00 PM. All the candidates are required to bring One ID Proof, one passport size photograph along with two copies of Resumes. All educational and experience certificates (in original) will be required for first level scrutiny. The detailed information regarding Job Profile, qualification, experience, etc. are available on the Website www.fssai.gov.in

Annexure A

1	Position : Senior Manager (IT) – Projects	
	<p>Job Profile</p> <p><u>Job Objective</u></p> <p>Good hand-on experience on project management, Coordination with various stakeholders Requirement understanding, analysis, Implementing process, Strategizing, Monitoring.</p> <p><u>Roles and Responsibilities</u></p> <ul style="list-style-type: none"> • Overall ownership for end to end deliverables relating to the application software to be built for the FSSAI • Overall management of team, task allocation • Lead new initiatives and projects • Analysis of existing application like Food Licensing and Registration System, requirements, suggest improvements. • Gather requirements from various departments of FSSAI as well as various stakeholders • Implement advanced strategies for development of modules, reviewing and analysing requirements • Building and manage new teams • Estimations, conducting meetings and Organizing technical and other relevant industry trainings 	<p>Qualification and Experience</p> <p><u>Basic Qualifications:</u></p> <ul style="list-style-type: none"> • B. Tech/ M. Tech in Computer Science or any other Engineering Discipline/ MCA. • 10 to 29 years of total experience • minimum 5 years' experience in Application development & Managing Projects <p><u>Professional Skill Requirements:</u></p> <ul style="list-style-type: none"> • Have experience in various Software development Life cycle phases. • Strong written and verbal communication skills • Project management & execution skills • Experience in Agile methodology will be preferred • The ability to conduct cost/ benefit analysis • Have experience in various open source tools and technologies • Experience in Enterprise Architecture will be preferred • Experience in Mobile Applications will be an added advantages

2	Position: Deputy Manager - Database	
	Job Profile	Qualification and Experience
	<p><u>Job Objective</u></p> <p>Overall ownership for all deliverables relating to Database Centre Administration for the FSSAI including Database Development and migration.</p> <p><u>Roles and Responsibilities</u></p> <ul style="list-style-type: none"> • Single point of contact for supervision of the Database Administration activities managed Internally or by Managed Service provider (MSP) • Providing support during architecting of the Application in matters related with database • Perform database design as per the application architecture • Supervision of various Master data and databases within the FSSAI application. • Ensure availability and performance of databases that support the system • Supervision of the associated hardware systems allocated to database and to ensure high resilience and Performance tuning • Oversee database backup and restoration in-line with Business Continuity Plan • Plan and execute database transition • Improvement and maintenance of the databases to include roll-out and upgrades • Participates in storage sizing and propose database changes as required • Own all the database related Administration and Audit activities • Ensure SLA management 	<p><u>Basic Qualifications:</u></p> <ul style="list-style-type: none"> • B. Tech/ M. Tech in Computer Science or any other Engineering Discipline/ MCA • 7 Years of total experience • Minimum 5 years' experience in Database Management <p><u>Professional Skill Requirements:</u></p> <ul style="list-style-type: none"> • In depth Database Administration experience • Experience in SQL Server and PostgreSQL • Experience in managing multiple RDBMS on large systems • Strong self-sufficiency and initiative working on database projects • Practical experience in monitoring and tuning a database to provide high availability service • Hands on experience in managing database security • Should demonstrate hands-on experience in managing Production data base. • shall be conversant/aware of major Database technologies • Experience in managing large scale Database

3	Position : Deputy Manager – Application Development – Java/J2EE	
	Job Profile	Qualification and Experience
	<p><u>Job Objective</u></p> <p>Good hand-on experience on Design, Development and maintenance of applications in following technologies: -</p> <ol style="list-style-type: none"> 1. Technologies: - Spring, Hibernate, JavaScript, Ajax, BootstrapCSS, Angular JS 2. Server: Apache Tomcat 3. Development Tools: Maven 2.1, Eclipse <p><u>Roles and Responsibilities</u></p> <ul style="list-style-type: none"> • Overall ownership for all deliverables relating to the application software to be built for the FSSAI • Interface with the various stakeholders of the FSSAI • Gather requirements for the development of application software from internal teams of FSSAI • Design and perform the Software Requirement Study • Create documents such as Software Requirements Specifications (SRS) and Functional Requirements Specifications (FRS) • If necessary, interact with other Project E-governance Team (PeMT) team members in assisting and troubleshooting in resolution of issues relating to maintenance of a development environment, including systems and procedures for source control, for FSSAI's software building, testing, and document management. 	<p><u>Basic Qualifications:</u></p> <ul style="list-style-type: none"> • B. Tech/ M. Tech in Computer Science or any other Engineering Discipline/ MCA • 7 Years of total experience • Minimum 5 years' experience in Java/J2EE Development <p><u>Professional Skill Requirements:</u></p> <ul style="list-style-type: none"> • Have experience in various Software development Life cycle. Experience in Agile methodology will be preferred • Experience in Enterprise Architecture will be preferred • Have experience in various open source tools and technologies • Shall have familiarity with latest with latest web technologies and programming languages • Experience in Mobile Applications will be an added advantages

4.	Position: Deputy Manager- Business Analyst	
	Job Profile	Qualification and Experience
	<p><u>Job Objective</u></p> <p>Good hands-on experience on requirement understanding, documentation, analysis, project management, Knowledge on UML Tools: Hands-on experience on relevant open source tools</p> <p><u>Roles and Responsibilities</u></p> <ul style="list-style-type: none"> • Overall ownership for all deliverables relating to the application software to be built for the FSSAI • Business case development • Analysis of existing application, requirements, suggest improvements • Gather requirements for the development of application software from internal teams of FSSAI as well as various stakeholders • Implement advanced strategies for gathering, reviewing and analysing data requirements • Create documents such as Software Requirements Specifications(SRS) and Functional Requirements Specifications(FRS) • Prioritize requirements and create conceptual prototypes, use cases & mock-ups 	<p><u>Basic Qualification:</u></p> <ul style="list-style-type: none"> • B. Tech/ M. Tech in Computer Science or any other Engineering Discipline/ MCA • 7 Years of total experience • Minimum 5 years' experience as Business Analyst • 1-year experience in Project Management will be preferred <p><u>Professional Skill Requirements:</u></p> <ul style="list-style-type: none"> • Have experience in various Software Development Life cycle phases • Good written and verbal communication skills • Project management & execution skills • Experience in Agile methodology will be preferred • The ability to conduct cost/benefit analysis • Experience in Enterprise Architecture will be preferred • Experience in Mobile Applications will be an added advantages

5	Position: Assistant Manager - Database	
	Job Profile	Qualification and Experience
	<p><u>Job Objective</u></p> <p>Overall ownership for all deliverables relating to Database Centre Administration for the FSSAI including Database Development and migration.</p> <p><u>Roles and Responsibilities</u></p> <ul style="list-style-type: none"> • Assist Deputy Manager on Database Administration activities managed by Managed Service provider (MSP) • Providing support during architecting of the Application in matters related with database • Assist in database design as per the application architecture • Supervision of various Master data and databases within the FSSAI application. • Ensure availability and performance of databases that support the system • Supervision of the associated hardware systems allocated to database and to ensure high resilience and Performance tuning • Perform database backup and restoration in-line with Business Continuity Plan • Assist in Plan and execute database transition • Improvement and maintenance of the databases to include roll-out and upgrades • Participate in storage sizing and propose database changes as required • Own all the database related Administration and Audit activities • Ensure SLA management 	<p><u>Basic Qualifications:</u></p> <ul style="list-style-type: none"> • B. Tech/ M. Tech in Computer Science or any other Engineering Discipline/ MCA • 5 Years of total experience • Minimum 3 years' experience in Database Management <p><u>Professional Skill Requirements:</u></p> <ul style="list-style-type: none"> • In depth Database Administration experience • Experience in SQL Server and PostgreSQL • Experience in managing multiple RDBMS on large systems • Strong self-sufficiency and initiative working on database projects • Practical experience in monitoring and tuning a database to provide high availability service • Hands on experience in managing database security • Should demonstrate hands-on experience in managing Production data base. • shall be conversant/aware of major Database technologies • Experience in managing large scale Database

6	Position : Assistant Manager – Application Development – Java/J2EE	
	Job Profile	Qualification and Experience
	<p><u>Job Objective</u></p> <p>Good hand-on experience on Design, Development and maintenance of applications in following technologies: -</p> <ol style="list-style-type: none"> 1. Technologies: - Spring, Hibernate, JavaScript, Ajax, BootstrapCSS, Angular JS 2. Server: Apache Tomcat 3. Development Tools: Maven 2.1, Eclipse <p><u>Roles and Responsibilities</u></p> <ul style="list-style-type: none"> • Overall ownership for all deliverables relating to the application software to be built for the FSSAI • Interface with the various stakeholders of the FSSAI • Gather requirements for the development of application software from internal teams of FSSAI • Design and perform the Software Requirement Study • Create documents such as Software Requirements Specifications (SRS) and Functional Requirements Specifications (FRS) • If necessary, interact with other Project E-governance Team (PeMT) team members in assisting and troubleshooting in resolution of issues relating to maintenance of a development environment, including systems and procedures for source control, for FSSAI's software building, testing, and document management. 	<p><u>Basic Qualifications:</u></p> <ul style="list-style-type: none"> • B. Tech/ M. Tech in Computer Science or any other Engineering Discipline/ MCA • 5 Years of total experience • Minimum 3 years' experience in Java/J2EE development <p><u>Professional Skill Requirements:</u></p> <ul style="list-style-type: none"> • Have experience in various Software development Life cycle. Experience in Agile methodology will be preferred • Experience in Enterprise Architecture will be preferred • Have experience in various open source tools and technologies • Shall have familiarity with latest with latest web technologies and programming languages • Experience in Mobile Applications will be an added advantages

7.	Position : Assistant Manager – Application Development – Asp.Net	
	Job Profile	Qualification and Experience
	<p><u>Job Objective</u></p> <p>Good hand-on experience on Design, Development and maintenance of applications in Asp.net, CSS. Knowledge and experience of MS SQL server 2008. Understanding of MVC beneficial.</p> <p><u>Roles and Responsibilities</u></p> <ul style="list-style-type: none"> • Overall ownership for all deliverables relating to the application software to be built for the FSSAI • Interface with the various stakeholders of the FSSAI • Gather requirements for the development of application software from internal teams of FSSAI • Design and perform the Software Requirement Study • Create documents such as Software Requirements Specifications (SRS) and Functional Requirements Specifications (FRS) • If necessary, interact with other Project E-governance Team (PeMT) team members in assisting and troubleshooting in resolution of issues relating to maintenance of a development environment, including systems and procedures for source control, for FSSAI's software building, testing, and document management. 	<p><u>Basic Qualifications:</u></p> <ul style="list-style-type: none"> • B. Tech/ M. Tech in Computer Science or any other Engineering Discipline/ MCA/Bachelors Degree in Relevant field. • 5 Years of total experience • Minimum 3 years' experience in Asp.Net development <p><u>Professional Skill Requirements:</u></p> <ul style="list-style-type: none"> • Have experience in various Software development Life cycle. Experience in Agile methodology will be preferred • Experience in Enterprise Architecture will be preferred • Have experience in various open source tools and technologies • Shall have familiarity with latest with latest web technologies and programming languages • Experience in Mobile Applications will be an added advantages

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8	Position: IT Assistant- Advertising, Awareness building and Social media	
	Location: Delhi	
	Job Profile	Qualification and Experience
	<p>Job Objective</p> <p>Good hands-on experience in designing graphic content , Development of CSS3, JQuery/ Java script for web pages designing. Knowledge on Bootstrap will be considered as an additional advantage.</p> <p><u>Roles and Responsibilities</u></p> <ol style="list-style-type: none"> a) Strategizing communication activity of all ongoing and new initiatives of the organization b) Organizing Exhibitions and Events and increase the visibility of the organization. c) Writing scripts/captions for various collaterals both print and digital d) Writing, editing, printing, publishing and marketing / enhancing the reach of publications. e) Interact and coordinate with all empanelled agencies of the organization. f) Maintenance and enhancement of the website. g) Planning and guiding the work relating to individual websites h) Initiating new projects related to communication activities of the organization. 	<p>Basic Qualifications</p> <ul style="list-style-type: none"> • Degree of a recognized University or Institute; • Diploma/Post Graduate Diploma in Journalism/ Mass Communication from a recognized University/Institution OR Degree in Journalism and Mass Communication from a recognized University/Institute • Two years experience of Advertising/ Awareness Building/Digital Marketing work in Government Department/Public Sector Undertaking/Autonomous Organization/ any other Listed Private Organization <p><u>Professional Skill Requirements</u></p> <ul style="list-style-type: none"> • Familiarity with tools like Corel Draw, Photoshop, Illustrator, PageMaker, Adobe, In Design, Flash and MS Office • Strong written and verbal communication skills • Ability to interpret and convey communication message visually • Quickly grasp instructions, articulate and execute accordingly • Ability to handle work load with a structured approach to ensure smooth deliverables

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9	Position: IT Assistant -Documentation	
	Location: Delhi	
	Job Profile	Qualification and Experience
	<p><u>Job Objective</u></p> <p>Technical Writer to produce high-quality documentation that contributes to the overall success. Work collaboratively with developers and Managers.</p> <p><u>Roles and Responsibilities</u></p> <ul style="list-style-type: none"> • Work with internal teams to obtain an in-depth understanding of the documentation requirements • Produce high-quality documentation that meets applicable standards and is appropriate for its intended audience • Create tutorials to help end-users use a variety of applications • Analyze existing and potential content, focusing on reuse and single-sourcing opportunities • Handle day to day documentation need of IT division 	<p><u>Basic Qualifications</u></p> <ul style="list-style-type: none"> • Bachelor’s Degree with experience in IT field. • 2 Years of experience in Technical Documentation <p><u>Professional Skill Requirements</u></p> <ul style="list-style-type: none"> • Proven working experience in technical writing of software documentation • Ability to deliver high quality documentation paying attention to detail • Ability to quickly grasp complex technical concepts and make them easily understandable in text and pictures • Excellent written skills in English • Strong working knowledge of Microsoft Office